

MCBUL 5400 RELOCATION CO B 1/24, 4TH MARDIV (AMHS 3.1.3 12.12.0.14)UNCLASSIFIED/

Subject: MCBUL 5400 RELOCATION CO B 1/24, 4TH MARDIV

Originator: CMC WASHINGTON DC CDI TFS(UC)

DTG: 302029Z Aug 12Precedence:

ROUTINEDAC: General

To: MISSO CAMPEN(UC), TSO USMC(UC), COMMARFORRES(UC), COMMARFORRES BUD OFF(UC), COMMARFORRES FAC(UC), COMMARFORRES G1(UC), COMMARFORRES G2(UC), COMMARFORRES G3 G5(UC), COMMARFORRES G4(UC), COMMARFORRES G6(UC), COMMARFORRES G7(UC), COMMARFORRES G8(UC), COMMARFORRES PAO(UC), CG 4TH MAR DIV(UC), CG 4TH MAR DIV G1(UC), CG 4TH MAR DIV G3(UC), CG 4TH MAR DIV G4(UC), CG 4TH MAR DIV G6(UC)

cc: CMC WASHINGTON DC PA(UC), CMC WASHINGTON DC PPO POC(UC), CMC WASHINGTON DC PPO POE(UC), CMC WASHINGTON DC PPO POG(UC), CMC WASHINGTON DC PPO(UC), CMC WASHINGTON DC(UC), CMC WASHINGTON DC CDI CDD(UC), CMC WASHINGTON DC CDI FMID(UC), CMC WASHINGTON DC L LPO(UC), CMC WASHINGTON DC MRA MI(UC), CMC WASHINGTON DC MRA RA(UC), CMC WASHINGTON DC OLA(UC), CMC WASHINGTON DC MRA MI MIF(UC), CMC WASHINGTON DC MRA MM MMEA1(UC), CMC WASHINGTON DC MRA MM MMEA12(UC), CMC WASHINGTON DC MRA MM MMEA5(UC), CMC WASHINGTON DC MRA MM MMOA(UC), CMC WASHINGTON DC MRA MM MMSB(UC), CMC WASHINGTON DC AR(UC), CMC WASHINGTON DC C4(UC), CMC WASHINGTON DC AR ARD(UC), CMC WASHINGTON DC PR(UC), CMC WASHINGTON DC PR RFO(UC), CMC WASHINGTON DC CDI(UC), CMC WASHINGTON DC CDI FPID(UC), CMC WASHINGTON DC CDI IID(UC), CMC WASHINGTON DC CDI LID(UC), CMC WASHINGTON DC CDI MID(UC), CMC WASHINGTON DC CDI OAD(UC), CMC WASHINGTON DC CDI SID(UC), CMC WASHINGTON DC CDI TFS(UC), CNO WASHINGTON DC(UC), SECNAV WASHINGTON DC(UC), CG I MEF(UC), CG I MEF G-1(UC), CG I MEF G-3(UC), CG II MEF(UC), CG II MEF G1(UC), CG II MEF G4(UC), CG II MEF G5(UC), CG III MEF(UC), CG III MEF G-1(UC), CG III MEF G-3(UC), CG III MEF G-5(UC), COMMARFORPAC(UC), COMMARFORPAC G1(UC), COMMARFORPAC G2(UC), COMMARFORPAC G3(UC), COMMARFORPAC G4(UC), COMMARFORPAC G5(UC), COMMARFORPAC PAO(UC), COMMARFORCOM(UC), COMMARFORCOM G-1(UC), COMMARFORCOM G-2(UC), COMMARFORCOM G-4(UC), COMMARFORCOM G3-5-7(UC), CG 1ST MARDIV(UC), CG 1ST MARDIV G-3(UC), CG 1ST MARDIV G-4(UC), CG 2ND MARDIV(UC), CG 2ND MARDIV G3(UC), CG 2ND MARDIV G4(UC), CG 3RD MARDIV(UC), CG 3RD MARDIV G-3(UC), CG 3RD MARDIV G-4(UC), CG EDCOM PRES MCU QUANTICO VA(UC), CG MCRC QUANTICO VA(UC)

UNCLASSIFIED//

UNCLAS//N05400//

MSGID/GENADMIN/CMC WASHINGTON DC CDI/TFSD//

SUBJ/MCBUL 5400. RELOCATION OF RIFLE CO B, 1ST BN, 24TH MARINE REGT, 4TH MARINE DIVISION//

REF IDENTIFIER

REF/A/DECISION/CMC/6JAN2012//
 REF/B/DOC/CMC/17APR2002//
 REF/C/DOC/CMC/01FEB1991//
 REF/D/DOC/CMC/07FEB1985//
 REF/E/DOC/CMC/21JUN1999//
 REF/F/DOC/CMC/27MAR1984//
 REF/G/DOC/CMC/19JUL1997//
 REF/H/DOC/CMC/08MAY1992//
 REF/I/DOC/CMC/15FEB2004//
 REF/J/DOC/CMC/10MAR2008//
 REF/K/DOC/CMC/26FEB2009//
 REF/L/DOC/CMC/21JAN1986//
 REF/M/DOC/CMC/30SEP2004//
 REF/N/DOC/JAG/20JUN2007//
 REF/O/DOC/SECNAV/16NOV2007//
 REF/P/DOC/NAVMC/15MAY2006//
 REF/Q/DOC/CMC/23SEP1993//
 REF/R/DOC/SECNAV/30JUN2006//
 REF/S/DOC/CMC/30JUL2010//
 REF/T/DOC/CMC MI/19AUG2008//
 REF/U/DOC/CMC/17AUG1987//
 REF/V/DOC/COMNAVCOMTELCOM/01MAR2001//
 REF/W/DOC/COMNAVCOMTELCOM/06SEP2000//
 REF/X/DOC/COMNAVCOMTELCOM/01MAR2001//
 REF/Y/DOC/CMC/13FEB2009//
 REF/Z/DOC/CMC/15SEP1989//
 REF/AA/DOC/SPAWARSSCOM/05OCT2004//
 REF/AB/DOC/CMC/10JUL1998//
 REF/AC/DOC/CMC/07FEB2011//
 REF/AD/DOC/CMC/02DEC2011//
 REF/AE/DOC/CMC/29MAY2008//
 REF/AF/DOC/CMC/20JUN2012//
 REF/AG/DOC/CMC/22MAR2009//
 REF/AH/DOC/CMFR/28DEC2011//
 REF/AI/DOC/CMC/05APR2012//
 REF/AJ/DOC/CMC/06JUL12
 NARR/

REF IDENTIFIER SUBJECT

A CMC DECISION CMC DECISION 186.8K DRAW DOWN FORCE STRUCTURE REVIEW GROUP PLAN
 OF ACTION AND MILESTONES

B MCO P1070.12K MARINE CORPS INDIVIDUAL RECORDS ADMINISTRATION MANUAL (IRAM)

C UM 4400-124 FMF SUPPORTED ACTIVITIES SUPPLY SYSTEM (SASSY) USING UNIT PROCEDURES

D	MCO P4400.82F	MARINE CORPS UNIFIED MATERIEL MANAGEMENT SYSTEM (MUMMS) CONTROLLED ITEM MANAGEMENT MANUAL
E	MCO P4400.150E	CONSUMER LEVEL SUPPLY POLICY MANUAL
F	MCO 8300.1C	MARINE CORPS SERIALIZED CONTROL OF SMALL ARMS SYSTEM
G	MCO P4790.2C	MIMMS INTRODUCTION MANUAL
H	MCO P10150.1	GARRISON PROPERTY POLICY MANUAL
I	MCO 3000.11D	MARINE CORPS AUTOMATED READINESS EVALUATION SYSTEM (MARES)
J	MCO 3900.15B	MARINE CORPS EXPEDITIONARY FORCE DEVELOPMENT SYSTEM
K	MCO 5311.1D	TOTAL FORCE STRUCTURE PROCESS (TFSP)
L	MCO P11000.12C	REAL PROPERTY FACILITIES MANUAL VOL II FACILITIES PLANNING AND PROGRAMMING
M	MCO P11000.5G	REAL PROPERTY FACILITIES MANUAL VOL IV
N	JAGINST 5800.7E	MANUAL OF THE JUDGE ADVOCATE GENERAL (JAGMAN)
O	SECNAV M-5210.1	DEPARTMENT OF THE NAVY RECORDS MANAGEMENT PROGRAM
P	NAVMC 5210.11E	MARINE CORPS RECORDS MANAGEMENT PROGRAM MANUAL
Q	MCO P5600.31G	MARINE CORPS PUBLICATION AND PRINTING REGULATIONS
R	SECNAV 5510.36	DEPARTMENT OF THE NAVY (DON) INFORMATION SECURITY PROGRAM (ISP) REGULATIONS
S	MCO 3000.13	MARINE CORPS READINESS REPORTING STANDARD OPERATING PROCEDURES (SOP)
T	MI DOC 1080	ON LINE MARINE CORPS TOTAL FORCE SYSTEMS PERSONNEL REPORTING INSTRUCTIONS USERS MANUAL (ON LINE MCTFSPRIUM)
U	MCO 4420.4H	DEPARTMENT OF DEFENSE ACTIVITY ADDRESS DIRECTORY (DODAAD)
V	NTP 3, SUPP-1(L)	ADDRESS INDICATING GROUP (AIG) AND COLLECTIVE ADDRESS DESIGNATOR (CAD) AND TASK ORGANIZATION (TASK) HANDBOOK
W	NTP-21, SUPP-1	DEFENSE MESSAGE SERVICE X.500 DIRECTORY DISTINGUISHED NAME AND MAIL LIST REGISTRATION PROCEDURES
X	NTP 4 SUPP-2	PRE-FORMATTED (PERFORMA) MESSAGING HANDBOOK
Y	MCO P5750.1H	MANUAL FOR THE MARINE CORPS HISTORICAL PROGRAM
Z	MCO P10520.3B	MARINE CORPS FLAG MANUAL
AA	EKMS 1	NAVY ELECTRONIC KEY MANAGEMENT SYSTEM TIERS 2 AND 3

AB MCO P5090.2A ENVIRONMENTAL COMPLIANCE AND PROTECTION MANUAL

AC MCBUL 4420 SUPPLY CHAIN INTEGRATION: DEPARTMENT OF DEFENSE ACTIVITY ADDRESS DIRECTORY (DODAAD) MANAGEMENT

AD CMC MSG DTG 022151ZDEC11

AE MCO 2281.1 ELECTRONIC KEY MANAGEMENT SYSTEM (EKMS)POLICY //

AF CMC MSG DTG 201223ZJUN12

AG MCO 1001R.1K MARINE CORPS RESERVE ADMINISTRATIVE MANAGEMENT MANUAL

AH COMMARFORRES MSG DTG 281411ZDEC11 MARFORRES MANPOWER MANAGEMENT POLICY AND PROCEDURES

AI MARADMIN 193/12 CHANGE 1 TO FY 2012 SELECTED MARINE CORPS RESERVE (SMCR) LATERAL MOVE (LATMOV) PROGRAM

AJ MARADMIN 363/12 CMC MSG DTG 061701ZJUL12/

POC/GILBERT TA/GS12/C184B/LOC: DC CDI TFSD QUANTICO/TEL: DSN 278-6237/TEL: COML (703)784-6237/TEL: FAX DSN 278-6275//GENTEXT/REMARKS/

1. PURPOSE. TO DIRECT THE RELOCATION OF RIFLE CO B 1ST BN, 24TH MARINE REGT, 4TH MARINE DIVISION.

2. BACKGROUND. PER REF (A), THE COMMANDANT OF THE MARINE CORPS (CMC) DIRECTED THE RELOCATION OF RFL CO B 1/24 4TH MARDIV FROM SAGINAW, MICHIGAN, TO TERRE HAUTE, INDIANA. THIS RELOCATION WILL BE EFFECTIVE, NLT, 4TH QTR FY12.

3. GENERAL. DC CDI, WITH THE MARINE FORCE COMMANDERS AND OTHER HEADQUARTERS MARINE CORPS AGENCIES, VALIDATED THE ACTION REQUESTED/DIRECTED IN REF (A). THE COMBAT DEVELOPMENT PILLARS (DOCTRINE, ORGANIZATION, TRAINING, MATERIEL, LEADERSHIP AND EDUCATION, PERSONNEL, FACILITIES, AND COST (DOTMLPF/C)) WERE USED TO FORMULATE A STRATEGY AND SOLUTION FOR THIS RELOCATION. DC CDI WILL CONTINUE TO TRACK THE IMPLEMENTATION OF THIS INITIATIVE UNTIL COMPLETION. THE IMPLEMENTATION STRATEGY AND ASSOCIATED TASKS FOLLOW:

A. DOCTRINE. THERE ARE NO DOCTRINE CHANGES DUE TO THIS UNIT RELOCATION.

B. ORGANIZATION. THIS UNIT WILL MAINTAIN THE SAME UNIT HIERARCHY.

C. TRAINING. NO UNIQUE TRAINING HAS BEEN IDENTIFIED FOR ACTIONS TAKING PLACE IN THIS BULLETIN.

D. MATERIEL. A TABLE OF EQUIPMENT CHANGE REQUEST HAS BEEN DEVELOPED AND IMPLEMENTED INTO THE TOTAL FORCE STRUCTURE MANAGEMENT SYSTEM (TFSMS) IN ORDER TO SUPPORT THE RELOCATION OF THIS UNIT AND APPROPRIATE DISTRIBUTION OF ASSETS IN ACCORDANCE WITH REF (C) AND THE CMC EQUIPMENT PRIORITIES.

E. LEADERSHIP AND EDUCATION. THE COMMANDING OFFICER OF RFL CO B 1/24 IS NOT IN A COMMAND SLATED BILLET.

F. PERSONNEL. THIS RELOCATION INDICATES THAT A COORDINATED SHIFT IN THE RECRUITMENT POPULATION, OBLIGOR SHIPPING, AND ACTIVE RESERVE (AR) FUTURE ASSIGNMENTS IS NECESSARY BETWEEN MARFORRES AND DC MANPOWER AND RESERVE AFFAIRS (MRA) MARINE CORPS RECRUITING COMMAND (MCRC), RESERVE AFFAIRS (RA). OPTIONS FOR REASSIGNMENT OF CURRENT RFL CO B, 1/24 PERSONNEL INCLUDE: RIFLE CO C, 1/24 (LANSING MI); H AND S CO, 1/24 (MOUNT CLEMENS, MI); DET B, MWSS 471, MAG-41 (MOUNT CLEMENS, MI); AND WPNS CO, 1/24 (PERRYSBURG, OH). PERSONNEL ARE PLANNED TO TRANSFER STARTING 4TH QTR FY12. STAFFING PRECEDENCE LEVEL FOR THIS UNIT REMAINS OPFOR. PERSONNEL WILL NOT BE INVOLUNTARILY TRANSFERRED TO THE INDIVIDUAL READY RESERVE (IRR) WITHOUT COMMARFORRES APPROVAL. NO INVOLUNTARY TRANSFERS TO THE IRR WILL OCCUR BEFORE 30 SEP 2012. REBALANCING ASSESSMENT WILL OCCUR APPROXIMATELY 6 MONTHS FROM THE RELOCATION DATE.

G. FACILITIES. NO ADDITIONAL FACILITIES ARE REQUIRED FOR THIS UNIT AS EXISTING FACILITIES PROGRAMMING AND PLANNING SUPPORTS THIS RELOCATION.

H. COST. REPORT ALL OPERATIONAL AND MAINTENANCE COSTS ASSOCIATED WITH THESE FORCE STRUCTURE ACTIONS THROUGH THE APPROPRIATE CHAIN OF COMMAND TO DC PR (RFE). COSTS THAT CANNOT BE ACCOMMODATED WITHIN LOCAL RESOURCES SHOULD BE ROUTED THROUGH THE CHAIN OF COMMAND TO THE COMPTROLLER AND INPUT IN THE CURRENT YEAR DEFICIENCY (CYD) DATABASE FOR FUNDING CONSIDERATION BY DC PR (RFE).

I. TIMELINE:

(1) THE UNIT RELOCATION PHASE BEGINS UPON RECEIPT OF THIS MESSAGE AND ENDS NLT 4TH QTR FY12. DURING THIS PHASE THE UNIT WILL ESTABLISH A RELOCATION DATE.

(2) FULL OPERATIONAL CAPABILITY (FOC): THIS UNIT IS ALREADY FOC.

(3) DUE TO THE UNIQUE CIRCUMSTANCES ASSOCIATED WITH RECRUITING, TRAINING, AND STAFFING WITHIN THE RESERVE COMPONENT, IT IS RECOGNIZED THAT THE IOC AND FOC PHASES FOR THE ACTIVATION OF MARINE FORCES RESERVE UNITS MAY TAKE LONGER THAN AN ACTIVE COMPONENT UNIT.

J. THE UNIT COVERED BY THIS MCBUL WILL NOT SUBMIT TABLES OF ORGANIZATION AND EQUIPMENT CHANGE REQUESTS (TOECR) ON EXISTING T/O AND E UNLESS DEEMED MISSION ESSENTIAL. ALL T/O AND E REVIEW REQUIREMENTS ARE SUSPENDED UPON RECEIPT OF THIS MCBUL UNTIL COMPLETION OF ALL ACTIONS REQUIRED BY THIS MCBUL ARE COMPLETED AND FOC CRITERIA MET. IN ADDITION, NO TOECR SHALL BE SUBMITTED BY THE UNIT COVERED BY THIS MCBUL UNTIL ONE YEAR AFTER ALL ACTIONS REQUIRED WITH THE RELOCATION OF THIS UNIT IS ACHIEVED.

K. REFS (C) THROUGH (AI) PROVIDE GUIDANCE ON SPECIFIC ACTIONS REQUIRED FOR FORCE STRUCTURE MODIFICATIONS.

4. ACTION. DC CDI IS CHARGED WITH THE OVERALL ACTION OF RELOCATING RFL CO B 1/24 4TH MARDIV. THIS RELOCATION PLAN REQUIRES CLOSE COORDINATION BETWEEN COMMARFORRES, HQMC AGENCIES, MCSC AND MCLC.

A. COMMARFORRES. ACCOMPLISH THE FOLLOWING SPECIFIC ACTIONS TO ASSIST IN THE RELOCATION OF THIS UNIT.

(1) NOTIFY DC CDI (TFSD) AND PPO (POR) WITH AN INFO COPY TO DC MRA, DC IL, AND DC PR OF THE RELOCATION DATE OF RFL CO B 1/24 4TH MARDIV AND THE DEACTIVATION DATE OF SITE SPT (SAGINAW) 24TH MAR REGT 4TH MARDIV, WITHIN 30 DAYS OF RECEIPT OF THIS MESSAGE.

(2) UNIT UIC, OFFICIAL LONG NAME, AND SHORT NAME FOR THIS UNIT HAVE BEEN ESTABLISHED BELOW.

(A) UNIT UIC: M14168.

(B) UNIT LONG NAME: RIFLE COMPANY B 1ST BN 24TH MAR REGT 4TH MARDIV.

(C) UNIT SHORT NAME: RFL CO B 1/24 4TH MARDIV.

(D) UNIT UIC: M85223

(E) UNIT LONG NAME: SITE SUPPORT (SAGINAW, MI) 24TH MAR REGT 4TH MARDIV.

(F) UNIT SHORT NAME: SITE SPT (SAGINAW) 24TH MAR REGT 4TH MARDIV.

(3) READINESS REPORTING. REPORT READINESS IN DRRS-MC PER REF (S).

(A) 1/24 4TH MARDIV (UIC M14160) WILL REPORT THIS RELOCATION IN ITS READINESS REPORT. REPORT PLANNED RELOCATION DATE IN THE COMMANDER'S COMMENTS.

(4) DEPARTMENT OF DEFENSE ACTIVITY ADDRESS CODE (DODAAC). SUBMIT NAVMC 11718 TO THE CSP, VIA THE MAJCOM, TO CANCEL/UPDATE THE UNIT'S ADDRESS INFORMATION IAW REFS (U) AND (AC). THE FOLLOWING DODAAC'S ARE AFFECTED:

DODAAC AUTH CD UNIT

M14168 01 B CO 1ST BN 24TH MARINES.

M85223 01 I AND I STAFF B CO 1ST BN 24TH MARINES

(5) DEFENSE MESSAGE SYSTEM (DMS)

(A) IF REQUIRED, SUBMIT DMS AND PLA CHANGES PER REF (W).

(B) REQUEST CHANGES TO ALL DMS MAIL LISTS IAW REF (W).

(C) INFO ENTIRE CHAIN OF COMMAND ON ALL DMS ADDRESSING.

(D) REQUEST CHANGES TO AIGS OR CADS IAW REF (V).

(6) CHRONOLOGICAL RECORDS. UNLESS OTHERWISE INSTRUCTED HEREIN, MAINTAIN ALL RECORDS REQUIRED PER REF (P).

(7) PUBLICATIONS. CHANGE THE ADDRESS FOR THE ACCOUNT IN THE ONLINE MARCOR PUBLICATIONS DISTRIBUTION SYSTEM PER REF (Q). ENSURE THAT THE PUBLICATIONS LIST CONTAINS ONLY MISSION ESSENTIAL PUBLICATIONS. NOTIFY CMC (ARDE) BY MESSAGE PRIOR TO THE EFFECTIVE

RELOCATION DATE. SUBMIT REQUEST FOR CHANGES IN UNIT INDIVIDUAL ACTIVITY CODE TO CMC (ARDE) PER REF (W).

(8) CMS/EKMS. COORDINATE CMS/EKMS REQUIREMENTS WITH CMC (C4/CY) PER REF (AA).

(9) CLASSIFIED MATERIAL. PRIOR TO RELOCATION, COORDINATE WITH COMMARFORRES SECURITY MANAGER, CLASSIFIED MATERIAL CONTROL CUSTODIANS, AND COMSEC MATERIAL SYSTEMS CUSTODIANS ON INVENTORYING, TRANSPORTING, SAFEGUARDING, AND STORING OF CLASSIFIED DOCUMENTS AND MATERIAL PER REFS (R) AND (AE).

(10) TRAINING. PROVIDE UPDATES TO DC CDI (TFSD) VIA MSG OF ANY TRAINING CHANGES THAT WOULD AFFECT THE TIMELINE OF THIS ACTION.

(11) MATERIAL. DC, IL (MCLC) CONTROLLED OR REGULATED ITEMS WILL BE REPORTED TO MCLB, ALBANY, AFTER PRIOR SCREENING IS CONDUCTED WITHIN THE MARFOR/PARENT COMMAND TO EFFECT REDISTRIBUTION. MCLC, SERVING AS THE MARINE CORPS GROUND EQUIPMENT (PEI) INVENTORY MANAGER AND IS THE LEAD AGENCY FOR THE DEVELOPMENT, COORDINATION, MANAGEMENT, AND REPORTING OF ENTERPRISE PEI SOURCING STRATEGIES FOR ALL MILITARY EQUIPMENT. IAW REF (AF) AND (AJ) MCLC WILL CAPTURE ANY EXCESS AS IDENTIFIED BY THE MARFOR VIA THE NORMAL EQUIPMENT SOURCING PROCESS. ALL AVAILABLE EQUIPMENT WILL BE RELEASED IAW THE CMC EQUIPPING PRIORITIES PER REF (AD).

(12) PUBLIC AFFAIRS. MILITARY ORGANIZATION STRUCTURE CHANGES GENERATE CONSIDERABLE PUBLIC INTEREST. KEEP THE PUBLIC AND OUR MARINES INFORMED OF THIS FORCE STRUCTURE ACTION IN COORDINATION WITH HQMC PUBLIC AFFAIRS (NOTIFY HQMC PA BRANCH HEAD, DSN 224-4309).

(13) HISTORICAL

(A) ANNOTATE RELOCATION ON ANNUAL COMMAND CHRONOLOGY SUBMISSION TO LIBRARY OF THE MARINE CORPS, ATTN: ARCHIVES(CC), GRAY RESEARCH CENTER, 2040 BROADWAY ST QUANTICO, VA 22134 PER REF (Y).

(B) PROCURE HERALDIC ITEMS PER REFS (Y) AND (Z) AS REQUIRED. PROCUREMENT OF UNIT ORGANIZATIONAL STANDARD, BATTLE STANDARD, NATIONAL COLORS AND OTHER HERALDIC ITEMS WILL BE ACCOMPLISHED PER REF (Z).

(14) ADMINISTRATIVE INSTRUCTIONS.

(A) PERSONNEL

1. ACTIVE COMPONENT AND ACTIVE RESERVE ASSIGNMENTS. NLT 31 AUG 2012, SUBMIT A PERSONNEL ROSTER TO CMC (MMOA, MMEA, RAM). PROVIDE A TIMELINE FOR PERSONNEL TRANSFERS BY EDIPI, NAME, GRADE, MILITARY OCCUPATIONAL SPECIALTY (MOS), EXPECTED ROTATION DATE, AND EXPIRATION OF ACTIVE SERVICE. INCLUDE ANY PERTINENT INFORMATION CONCERNING PERSONNEL ASSIGNMENT PREFERENCES FOR FOLLOW-ON DUTY ASSIGNMENTS. BE PREPARED TO PROVIDE ACCOUNTING DATA TO NAVY PERSONNEL COMMAND (NPC) TO FACILITATE NAVY PERSONNEL PERMANENT CHANGE OF STATION (PCS) ORDERS.

2. UNITS WILL COMPLETE THE IDENTIFY, COUNSEL, ELECT (ICE) COUNSELING FORM OFR EACH MARINE ASSIGNED TO THE AFFECTED UIC(S) TO ENSURE THAT PERSONNEL ARE AFFORDED THE MAXIMUM AMOUNT OF TIME AND OPPORTUNITY TO RETRAIN (IF NECESSARY), IDENTIFY AN AVAILABLE(OPEN) BIC AT ANOTHER SMCR UNIT, OR OTHER AFFILIATION/SERVICE OPTIONS AVAILABLE WITHIN THE RESERVE COMPONENT. PERSONNEL ROSTERS WILL BE GENERATED BY MARFORRES G-1 (MANPOWER) AFTER THE RECEIPT AND VALIDATION OF ALL ICE FORMS AND FORWARDED TO CMC (RAP).

A. RESERVE PERSONNEL ASSIGNMENTS. NLT 15 SEP 2012, SUBMIT A PERSONNEL ROSTER TO CMC (RAP) VIA EMAIL TO RAP@USMC.MIL. PROVIDE A TIMELINE FOR PERSONNEL TRANSFERS BY EDIPI, NAME, GRADE, MOS, MANDATORY DRILL PARTICIPATION STOP DATE (MDP), RESERVE END OF CURRENT CONTRACT (RECC), GAINING UNIT AND BILLET IDENTIFICATION CODE (BIC) FOR GAINING UNIT. ADDITIONALLY, ENSURE PERSONNEL REQUIRING RETRAINING ARE IDENTIFIED WITH THE NEW BIC AND MOS. RESERVE PERSONNEL ASSIGNMENTS WILL BE MADE PER REF (AG), PAR 5312, AND REF (AH). PERSONNEL ROSTER WILL SPECIFICALLY IDENTIFY THE FOLLOWING:

1. PERSONNEL TRANSFERRING TO THE IRR FROM B 1/24.
2. PERSONNEL REMAINING WITH RFL CO B 1/24 AFTER RELOCATING TO TERRA HAUTE, IN.
3. PERSONNEL CONDUCTING AN IUT FROM B 1/24 TO OTHER UNITS. IDENTIFY THE INDIVIDUAL MARINE WITH THE SPECIFIC GAINING UNIT.

B. MANDATORY PARTICIPANTS WILL BE ASSIGNED TO ANY OTHER SMCR UNITS WITHIN A REASONABLE COMMUTING DISTANCE. WHEN NO SMCR UNIT WITHIN REASONABLE COMMUTING DISTANCE EXISTS, THE MANDATORY PARTICIPANT MAY TRANSFER TO THE INDIVIDUAL READY RESERVE (IRR) UPON APPROVAL OF COMMARFORRES. WHEN THERE IS MORE THAN ONE SMCR UNIT WITHIN REASONABLE COMMUTING DISTANCE, THE MANDATORY PARTICIPANTS WILL BE JOINED TO THE UNIT IN ACCORDANCE WITH THE FOLLOWING PRECEDENCE HEIRARCHY:

1. UNIT HAVING PMOS AND GRADE MATCH, BIC AVAILABLE.
2. UNIT HAVING PMOS AND GRADE MATCH, NO BIC AVAILABLE.
3. UNIT HAVING PMOS MATCH, GRADE MISMATCH, BIC AVAILABLE.
4. UNIT HAVING PMOS MATCH, GRADE MISMATCH, NO BIC AVAILABLE.
5. UNIT HAVING PMOS MISMATCH.

C. NON-MANDATORY PARTICIPANTS MAY BE ASSIGNED TO OTHER SMCR UNITS WITHIN REASONABLE COMMUTING DISTANCE WITH AN OPEN (VACANT) BIC OF THE SAME MOS AND WITHIN 1 GRADE (+/-). WHEN NO SMCR UNIT WITH AN APPROPRIATE OPEN BIC WITHIN REASONABLE COMMUTING DISTANCE EXISTS, THE NON-MANDATORY PARTICIPANT MAY REQUEST RETRAINING IAW PAR 4.A(14)(A)2.E OR REQUEST TRANSFER TO ANOTHER CATEGORY OF THE READY RESERVE.

D. PERSONNEL TRANSFERRING TO ANOTHER CATERGORY OF THE READY RESERVE AS A RESULT OF THIS ACTION MAY RETAIN THEIR ENTITLEMENT TO ENLISTMENT, REENLISTMENT, OR AFFILIATION INCENTIVE PAYMENTS. MCTFS REPORTING REQUIREMENTS EXISTS AND MUST BE REPORTED. SEE REF (AG) PAR 5312.3.B, 5312.4.B, AND 5312.5 FOR REPORTING REQUIREMENTS. PERSONNEL TRANSFERING

TO ANOTHER CATEGORY OF THE READY RESERVE AS A RESULT OF THIS ACTION DO NOT RETAIN THEIR ENTITLEMENTS TO TRICARE RESERVE SELECT.

E. RETRAINING OF RESERVE PERSONNEL. PERSONNEL THAT DO NOT MEET THE MOS REQUIREMENT FOR AN OPEN (VACANT) BIC AT THE GAINING UNIT WILL REQUEST SCHOOL SEATS FROM CMC (RCT). ELIGIBILITY FOR RETRAINING WILL BE DETERMINED USING THE ELIGIBILITY REQUIREMENTS PER REF (AI) PAR 3. SCHOOL SEATS AND WAIVER REQUESTS WILL BE SUBMITTED BY THE GAINING UNIT UPON REPORTING THE JOIN, NEW BIC, AND PMOS OF THE INDIVIDUAL MARINE.

1. PERSONNEL THAT MEET THE RETRAINING ELIGIBILITY REQUIREMENTS WILL SUBMIT REQUESTS VIA TFRS BY THE GAINING UNIT CAREER PLANNER. ANNOTATE IN THE TFRS REMARKS THAT THE RETRAINING REQUEST IS A FSRG ACTION.

2. PERSONNEL THAT DO NOT MEET THE REQUIREMENTS MAY SUBMIT FOR A ONE TIME WAIVER TO CMC (RAP) AND APPROVAL WILL BE MADE ON A CASE BY CASE BASIS. WAIVERS WILL BE SUBMITTED UTILIZING NAVMC 10274 (ADMINISTRATIVE ACTION) VIA THE CHAIN OF COMMAND. ANNOTATE THE REQUIREMENT(S) TO BE WAIVED.

3. REQUESTS TO RETRAIN MAY RESULT IN ADDITIONAL AFFILIATION TIME. UNITS MUST ENSURE THAT MARINES HAVE THE REQUISITE CONTRACTUAL TIME (MDP AND/OR RECC) TO INCORPORATE THIS AFFILIATION REQUIREMENT INTO THEIR CURRENT CONTRACT. UNITS MAY REQUEST REENLISTMENT OUTSIDE THE NORMAL PARAMETERS IOT ENSURE ADEQUATE CONTRACTUAL TIME IS AVAILABLE, IF NECESSARY.

(B) MCTFS PERSONNEL AND PAY UNIT DIARY (UD) REPORTING INSTRUCTIONS:

1 SITE SUPPORT (SAGINAW): REPORT A UD RELOCATION ENTRY ON RUC 14168, MCC SK7, PER REF (T), PAR 60707.

2 SITE SUPPORT (SAGINAW): REPORT A DEACTIVATION ENTRY ON RUC 85223, MCC D51, PER REF (T), PAR 60704.1 (A).

3 SITE SUPPORT (TERRE HAUTE, IN): REPORT A UD ADDITION OF MCC ON RUC 82225, MCC SK7, PER REF (T), PAR 60712.

4 SITE SUPPORT (TERRE HAUTE, IN): FOLLOWING THE RELOCATION ENSURE CLOSE COORDINATION WITH THE SITE SUPPORT (SAGINAW) IN REGARDS TO UD NUMBERING AND ELECTRONIC FILES IAW REF (T).

5 UPDATE EACH MARINE'S MCTFS RECORDS PER PAR 6-60700 OF REF (T).

(C) NOTIFY YOUR LOCAL MISSO AND CMC (MI), VERNON.MOORE@USMC.MIL TWO WEEKS PRIOR TO REPORTING UNIT DIARY ENTRIES, FOR VERIFICATION OF UNIT DIARY EDITS, TABLES 01.

(15) FACILITIES. ENSURE FACILITIES PLANNED AND/OR IDENTIFIED TO SUPPORT THIS RELOCATION ARE AVAILABLE TO MEET UNIT STAFFING TIMELINES. COMMENCE OPERATIONAL AND MAINTENANCE AND MILCON FACILITY PLANNING AND DESIGN WITH FUNDING AUTHORIZATIONS FROM LIST OF APPROPRIATE AGENCIES SUCH AS LFL, NAVFAC AND/OR MFL. ENSURE THAT IT/NMCI INFRASTRUCTURE CONSTRUCTION COSTS ARE CONSIDERED IN MILCON SUBMISSIONS. ENSURE THAT MOVE/ADD/CHANGE (MAC) COSTS FOR NMCI SEATS ARE CONSIDERED IN OPERATIONAL AND

MAINTENANCE COSTS FOR MOVING INTO NEW FACILITIES. IN SUPPORT OF THE IOC/FOC TIMELINE PROVIDE FACILITY AND MILCON STATUS UPDATES TO DC CDI (TFSD) VIA MSG IF PLANNED FACILITIES CHANGE FOR THIS RELOCATION. WORK WITH EXISTING HOST TO TERMINATE EXISTING SUPPORT CONTRACTS AND ENSURE VACATED SITE MEETS REQUIRED PHYSICAL CONDITIONS.

(16) COSTS. REPORT ALL OPERATIONAL AND MAINTENANCE COSTS ASSOCIATED WITH THESE FORCE STRUCTURE ACTIONS THROUGH THE APPROPRIATE CHAIN OF COMMAND TO DC PR (RFE). COSTS THAT CANNOT BE ACCOMMODATED WITHIN LOCAL RESOURCES SHOULD BE ROUTED THROUGH THE CHAIN OF COMMAND TO THE COMPTROLLER AND INPUT IN THE CURRENT YEAR DEFICIENCY (CYD) DATABASE FOR FUNDING CONSIDERATION BY DC PR (RFE). IDENTIFY UNPROGRAMMED COSTS RETROGRADE OF GROUND SUPPORT T/E ITEMS TO CMC (LFT-5). CONTACT LOCAL BASE TRAFFIC MANAGEMENT OFFICE IF COMMERCIAL TRANSPORTATION ARRANGEMENTS ARE REQUIRED. LOW OR NO COST TRANSPORTATION WILL BE USED TO THE GREATEST EXTENT POSSIBLE. PACKING, PRESERVING, STORING, AND STAGING COSTS WILL BE BORNE BY COMMARFORRES.

(17) ENVIRONMENTAL. INITIATE ENVIRONMENTAL COMPLIANCE PLANNING AND COORDINATE WITH MCICOM AND INSTALLATION COMMANDER TO DETERMINE THE EXTENT OF ENVIRONMENTAL REQUIREMENTS IAW REF (AB).

(18) PROVIDE IMPLEMENTATION PLANS IN PLAN OF ACTION AND MILESTONES FORMAT FOR THE ACTIONS SPECIFIED IN THIS BULLETIN TO DC CDI (TFSD) WITH AN INFO COPY TO DC MRA, DC IL, DC PR, AND DC PPO. SUBMIT PLANS VIA GENSER MESSAGE WITHIN 30 DAYS OF RECEIPT OF THIS MESSAGE. REPORT THE COMPLETION OF THE ACTIONS SPECIFIED AND PROVIDE STATUS OF THE IMPLEMENTATION PROGRESS AT 60 AND 30 DAY INTERVALS PRIOR TO THIS ACTION. SUBMIT ALL REPORTS BY GENSER MESSAGES TO DC CDI (TFSD), WITH AN INFO COPY TO DC MRA, DC IL, DC PR, AND DC PPO.

B. DC PPO (POR). NO ACTION REQUIRED FOR THIS RELOCATION.

C. DC IL

(1) DISTRIBUTION. DC IL WILL ESTABLISH AND MAINTAIN FULL SITUATIONAL AWARENESS DURING EXECUTION, STATUS OF SHIPMENTS, AND PROVIDE RECURRING UPDATES TO DC CDI (TFSD) VIA GENMSG OF PROGRESS STATUS, ANY DEVIATIONS, AND WHEN REDISTRIBUTION/STORAGE IS COMPLETED. (MCLC) SERVING AS THE DISTRIBUTION PROCESS OWNER (DPO) FOR THE MARINE CORPS. WILL PROVIDE DISTRIBUTE OF EQUIPMENT FROM IDENTIFIED SOURCES AND ACQUISITIONS IN SUPPORT OF THE CMC SOURCING PRIORITIES TO INCLUDE REPORTING AS REQUIRED BY DC IL.

(2) FACILITIES. PROVIDE OVERSIGHT TO THE FACILITIES PLANNING IAW REFS (L) AND (M).

D. DC MRA

(1) IN SUPPORT OF THIS RELOCATION TIMELINE, MONITOR ROSTERS PROVIDED BY MARFORRES TO ENSURE PERSONNEL ASSIGNMENTS ARE EXECUTED. PROVIDE UPDATES TO DC CDI (TFSD) VIA MSG IF STAFFING PLANS CHANGE FOR THIS RELOCATION.

(2) CMC (MI) QUANTICO, VA. REQUEST UD EDITS TABLES 01 UPDATE FOR THE FOLLOWING INFORMATION:

(A) CHANGE ADDRESS RUC 14168, MCC SK7 (PRIMARY) TO. UNIT ADDRESS: 200 S FRUITRIDGE AVE, TERRE HAUTE, IN, 0047803-0000 STATE CODE 18, CITY CODE 4840, COUNTY CODE 167, GLOC: 478.

(B) ADD ACTIVE RUC 82225, MCC SK7 (ADDITIONAL) UNIT TITLE: RFL CO B, 1/24; UNIT ADDRESS: 200 S FRUITRIDGE AVE, TERRE HAUTE, IN, 0047803-0000 STATE CODE 18, CITY CODE 4840, COUNTY CODE 167, GLOC: 478.

(C) DELETE RUC 85223, MCC D51 (PRIMARY) FROM TABLES 01.

E. DC PR. IN ACCORDANCE WITH 4.A(16), UPON RECEIPT OF FUNDING SHORTFALLS FROM ACTIVITY COMPTROLLER, PROVIDE UPDATES TO MARFORRES AND DC CDI (TFSD) VIA MSG OF RESOURCE FUNDING DEVIATIONS THAT WOULD AFFECT THE MATERIEL SOURCING PLAN TIMELINE.

F. CG TECOM. PROVIDE UPDATES TO COMMARFORRES AND DC CDI (TFSD) VIA MSG OF ANY TRAINING CHANGES THAT WOULD AFFECT THE TIMELINE OF THIS ACTION.

G. CG MCSC. IN SUPPORT OF THE RELOCATION TIMELINE PROVIDE UPDATES TO DC CDI (TFSD) VIA THE APPROPRIATE CAPABILITIES INTEGRATION OFFICER (CIO), OF ANY REQUIRED PROCUREMENT PLANS CHANGES DUE TO THIS RELOCATION. PROGRAM MANAGERS WILL COORDINATE WITH THE APPROPRIATE CIO TO AUTHENTICATE TFSMS APPROVED ACQUISITION OBJECTIVES FOR THE EQUIPMENT IMPACTED BY THE UNIT. THE CAPABILITIES INTEGRATION OFFICERS IN COORDINATION WITH TFSD WILL UPDATE TFSMS AS REQUIRED ENSURING THE CHANGES FROM THE UNIT RELOCATION ARE ENTERED PROPERLY.

H. OFFICE OF LEGISLATIVE AFFAIRS. KEEP CONGRESS ADVISED OF ALL CHANGES ASSOCIATED WITH THIS ACTION, AS APPROPRIATE.

5. THIS BULLETIN IS APPLICABLE TO THE MARINE CORPS TOTAL FORCE.

6. THIS BULLETIN IS CANCELLED 30 SEP 2013.//